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Supply

**PREVENTING DIVERSION OF PETROLEUM
PRODUCTS DELIVERED BY CONTRACTORS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This instruction implements AFD 23-2, *Supplies and Materiel Management*. It establishes procedures to prevent and/or detect diversion of fuel products delivered or serviced by contractor trucks. These procedures ensure proper management and control of bulk deliveries to operating tanks. The Base Fuels Management Office, Security Forces Squadron, and all base organizations that have custody of bulk fuel tanks must comply with this instruction.

SUMMARY OF REVISIONS

This publication is substantially revised and must be reviewed completely

1. Responsibilities:

- 1.1. The Base Fuels Management Office (BFMO) has accountability for all ground and jet fuels that are included in the fuels division, Air Force Stock Fund.
- 1.2. Organizational commanders or designated representatives should account for organizational fuels according to AFI 23-204, *Organizational Fuel Tanks*.

2. Procedures. The BFMO, in coordination with the Chief of Security Forces, has set up rules to eliminate undetected base entry and exit of fuel transport trucks for the Air Force. These procedures include the following:

- 2.1. All receipts of bulk fuels on Eielson AFB will be between 0600 and 1700.
- 2.2. The Eielson main gate has been designated as the single authorized installation entry/exit point for all petroleum contractor conveyances (petroleum transport trucks).

3. Fuel Deliveries. All fuel deliveries will report to 6225 Industrial Avenue to be checked in. A qualified AF representative may escort the contractor's vehicle; however, the BFMO, in coordination with organi-

zational commanders concerned, may authorize the contractor to make unescorted multiple drop deliveries. When unescorted deliveries are authorized, the AF representative will obtain a list of facilities to be serviced from the contractor's tank truck operator, so that appropriate tank custodians can be notified to supervise delivery. **NOTE:** If the contractor conveyance is escorted, tank custodians need not be notified. The BFMO will be provided an up-to-date list of tank custodians, fuels escorts, and alternates that are responsible for each organization tank.

4. Additional Information. Any procedures or questions not covered in this instruction should be referred to AFMAN 23-110, Vol 1, Part 3, Chapter 1, *Air Force Stock Fund and DPSC Assigned Item Procedures*; DOD 4140.25-M, *Procedures for the Management of Petroleum Products*; AFI 23-201, *Fuels Management*; AFI 23-204; and Defense Energy Supply Center Contract Bulletin.

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